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**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
OCTOBER 9, 2018 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Szymanski called the meeting to order.

ROLL CALL

PRESENT: President Szymanski and Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

ABSENT: None.

STAFF PRESENT: Clerk Janett Conner, Administrator Robert Barber, Chief Greg Smith, Public Works Superintendent Matt Conner and Treasurer Donna Rooney.

GUEST: Auditor Brad Porter.

President Szymanski asked for consideration of the minutes of the September 24, 2018 Board meeting. Trustee Basile made a motion to approve the minutes as written. Trustee Wehling seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Wehling, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Kypuros.

Motion Carried.

REPORTS OF VILLAGE COMMISSIONS

The Beautification Commission was holding their meeting in the other conference room at the time of the Board meeting.

Trustee Meyer provided a Fourth of July Commission update. So far the festival had an estimated \$2,500 loss but there is still money in the bank account.

Trustee Mazurek reported that the next Youth Commission event is the Haunted Hills trip on October 12th.

Trustee Wehling reported the next Historic Preservation Commission meeting will be held next week at the Depot. A date has not yet been set. Work has been completed on the Depot for the winter and the wagon and other outdoor items will be covered for the winter.

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A. FINANCE AND ADMINISTRATION COMMITTEE

TREASURER'S REPORT: A copy of the Treasurer's report was provided to the Board for review and Treasurer Rooney was present to answer questions. Trustee Basile made a motion to approve the Treasurer's Report and the Report of Financial Activity in the prior month. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion Carried.

Variance reports for the preceding month were provided in the packet for review.

A list of bills totaling \$178,954.96 to be paid was available for review. A summary of the list of bills was provided. Trustee Basile made a motion to approve payment of the list of bills as presented. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion Carried.

Brad Porter from Lauterbach and Amen was present and provided a presentation on the audit for Fiscal Year 2017/2018. Mr. Porter reported the Village received a clean/unmodified opinion which is the highest form of opinion that can be issued in governmental accounting. He also provided an overview of the audit and Management Letter, went over new GASB 74/75 reporting requirements, auditor recommendations and effects on general ledger reporting, among other items. The Board was then given the opportunity to ask questions. When there were no further questions, Trustee Basile made a motion approving acceptance of the audit for Fiscal Year 2017/2018. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion Carried.

Trustee Kypuros made a motion authorizing approval of preparation of a five-year land application of sludge permit with Baxter and Woodman in the amount of \$5,000. Trustee Basile seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion Carried.

The Board discussed authorizing an application for a grant for the installation of sidewalks in residential areas through a Safe Routes to Schools Grant to fill in gaps in sidewalks throughout the Village. The School District is also voting on this as required for the grant. Handicap ramps will also have to be done according to Illinois Department of Transportation (IDOT) specifications. Trustee Kypuros made a motion authorizing the use of an amount not to exceed \$4,000 in Motor Fuel Tax (MFT) funds to prepare an application for a grant not to exceed \$200,000 for the installation of sidewalks in residential areas (Safe Routes to Schools Grant). Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion Carried.

Trustee Kypuros reported the Village is required to conduct an RFQ and QBS process for the selection of an engineer for the Penfield Street STP project since it is a federally-funded project. This motion approves the IDOT process used for the selection of an engineer. Trustee Kypuros made a motion adopting a quality based selection (QBS) procedure for the selection of an engineer for the Penfield Street STP project. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion Carried.

Trustee Kypuros made a motion authorizing a request for qualifications (RFQ) for Phase II preliminary engineering services for the Penfield Street STP project. A recommendation on a selection would be due to the Village Board at the December 10th meeting and then the Village would enter into negotiations with that firm on hours and fees. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion Carried.

The Board again discussed obtaining a speaker for a presentation on understanding generational differences. Trustee Meyer explained the three proposals that were obtained from speakers in the field from Bridgeworks, Jeff Butler and Prairie State College. Trustee Wehling asked if any other organizations in town want to participate financially. A meeting will be held with the Chamber of Commerce this week. There has been no response yet from the Fire District if this has been formally approved, and there was a mixed reaction at the School Board, according to Administrator Barber. It was asked if the presentation could be taped and watched by those unable to attend. This will be looked into. After much discussion on how to proceed, it was decided that Trustee Meyer will reach out to Bridgeworks and try and obtain a cost for them to provide a presentation. Trustee Kypuros made a motion to authorize the Committee to contract a generational difference speaker in an amount not to exceed \$12,500. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Wehling, Kypuros, Meyer and Kraus.
NAYS: (1) Trustee Basile.
Motion Carried.

H. NEW BUSINESS

Superintendent Conner reported that the new hires are working out better than expected and thanked the Committee for their support on this.

There being no further business, President Szymanski asked for a motion to adjourn. Trustee Kypuros made a motion to adjourn the meeting. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion Carried.

Meeting adjourned at 7:55 p.m.

Respectfully submitted by:

A handwritten signature in cursive script, reading "Janett Conner", is written over a horizontal line.

Janett Conner
Village Clerk