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**Village of Beecher**

625 Dixie Highway  
PO Box 1154  
Beecher, Illinois 60401  
Phone: 708-946-2261  
Fax: 708-946-3764  
www.villageofbeecher.org

**President**

Marcy Meyer

**Clerk**

Janett McCawley

**Administrator**

Charity Mitchell

**Treasurer**

Donna Rooney

**Trustees**

Todd Kraus

Joe Tieri

Roger Stacey

Joseph Gianotti

Erik Gardner

David Weissbohn

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REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES  
MONDAY, JULY 22, 2024 AT 7:00 PM  
BEECHER VILLAGE HALL  
625 DIXIE HIGHWAY

**AGENDA*****I. PLEDGE OF ALLEGIANCE******II. ROLL CALL******III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING******IV. RECOGNITION OF AUDIENCE******V. VILLAGE CLERK'S REPORT******VI. VILLAGE PRESIDENT'S REPORT***

1. SURF INTERNET FIBER PRESENTATION.
2. PRESENTATION OF SHADOW BOX TO BOB BARBER.
3. DISCUSSION OF B&F CONSTRUCTION CODE SERVICES CONDUCTING ANNUAL FIRE INSPECTIONS.

***VII. COMMITTEE REPORTS******A. FINANCE AND ADMINISTRATION COMMITTEE - Todd Kraus Chair, David Weissbohn***

1. CONSIDER A MOTION APPROVING THE TREASURER'S REPORT.
2. CONSIDER A MOTION APPROVING THE LIST OF BILLS AND PAYROLL.

***B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE - Joe Gianotti Chair, Todd Kraus***

1. UPDATE ON PUBLIC SAFETY FACILITY CONSTRUCTION.

***C. PLANNING, BUILDING AND ZONING COMMITTEE - Erik Gardner Chair, Joe Tieri***

1. THE NEXT PLANNING AND ZONING COMMISSION MEETING IS SCHEDULED FOR JULY 25, 2024 AT 7:00 PM. A public hearing for a special use permit in a B-1 Historic Downtown Business District for a U-Haul rental business located at 759 W Indiana Avenue is scheduled for this meeting.

2. UPDATE ON ZONING ORDINANCE REVISION.

***D. PUBLIC SAFETY COMMITTEE - Joe Tieri Chair, Roger Stacey***

1. UPDATE ON LARAWAY COMMUNICATIONS CENTER (LCC) BUDGET WORKSHOP held at LCC on July 11, 2024.

***E. PUBLIC WORKS COMMITTEE - Roger Stacey Chair, Erik Gardner***

1. PUBLIC WORKS MONTHLY REPORT FOR THE MONTH OF JUNE 2024 is attached.
2. RECOGNITION OF BEECHER PUBLIC WORKS STAFF AND ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK (IPWMAN) AGENCIES FOR THEIR HARD WORK AND ASSISTANCE WITH STORM DAMAGE CLEANUP.
3. CONSIDER A MOTION DECLARING THE 2005 CHEVROLET 3500 PICKUP WITH BOSS SNOWPLOW AS SURPLUS PROPERTY AND SETTING A MINIMUM BID PRICE. This vehicle has 152,000 miles and would be sold as-is.
4. CONSIDER A MOTION DECLARING THE 2006 CHEVROLET 3500 MINI-DUMP WITH BOSS SNOWPLOW AS SURPLUS PROPERTY AND SETTING A MINIMUM BID PRICE. This vehicle has 97,000 miles and would be sold as-is.
5. CONSIDER A MOTION TO WAIVE THE FORMAL BID PROCESS TO PURCHASE A 2024 FORD F150 FROM TERRY'S FORD AND TO PURCHASE NECESSARY ACCESSORIES FOR THE F150 IN A TOTAL AMOUNT NOT TO EXCEED \$53,000.

***F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE  
- David Wiessbohn Chair, Joe Gianotti***

***G. OLD BUSINESS***

***H. ADJOURN TO EXECUTIVE SESSION if necessary.***

***I. NEW BUSINESS***

***J. ADJOURNMENT***

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT  
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER  
HELD AT THE BEECHER VILLAGE HALL,  
625 DIXIE HIGHWAY, BEECHER, ILLINOIS  
JULY 8, 2024 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Meyer called the meeting to order.

**ROLL CALL**

PRESENT: President Meyer and Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

ABSENT: Trustee Gianotti.

**STAFF PRESENT:** Clerk Janett McCawley, Administrator Charity Mitchell, Public Works Superintendent Matt Conner, Chief Terry Lemming, EMA Director Bob Heim and Code Enforcement Officer David Harrison.

**GUESTS:** George Schuitema.

**APPROVAL OF MINUTES**

President Meyer asked for consideration of the minutes of the June 24, 2024 Board meeting. Trustee Kraus made a motion to approve the minutes as written. Trustee Tieri seconded.

AYES: (5) Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

NAYS: (0) None.

Motion carried.

**RECOGNITION OF AUDIENCE** – None.

**VILLAGE CLERK REPORT**

1.) A report was provided on tax income received in June, 2024. 2.) Clerk McCawley explained changes to the circulation and filing dates for the 2025 consolidated election.

**VILLAGE PRESIDENT REPORT**

President Meyer announced that Edwin Prom who was recently appointed to the Planning and Zoning Commission has passed away due to a work-related accident. She announced the visitation and funeral information.

**REPORTS OF VILLAGE COMMISSIONS**

A report was provided on the 4<sup>th</sup> of July festival. Trustee Kraus thanked the 4<sup>th</sup> of July Commission, volunteers and all that helped and contributed. No final numbers were available yet but revenues

exceeded estimates for car raffle stand.

Trustee Weissbohn provided a report on the Youth Commission. The next meeting is scheduled for July 16<sup>th</sup>.

Trustee Gardner provided a report on the Historic Preservation Commission. On June 22<sup>nd</sup> “A Day on the Dixie” event was held. There were 103 cars registered for the event. The Historic Preservation Commission served 170 hot dogs and had many visitors to the depot. The next meeting is scheduled for July 17<sup>th</sup>.

### **FINANCE AND ADMINISTRATION COMMITTEE**

Variance reports for the previous month were provided in the packet for review.

Trustee Kraus made a motion to approve payment of the Chase credit card bill in the amount of \$10,453.25 and payroll since the last meeting. Trustee Weissbohn seconded.

AYES: (5) Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

NAYS: (0) None.

Motion carried.

### **PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE**

An update was provided by Trustee Kraus on the progress of the public safety facility construction.

### **PLANNING, BUILDING AND ZONING COMMITTEE**

An update on the PZC meeting held on June 27<sup>th</sup> was provided. A workshop was held for a special use permit request and a public hearing on the matter was scheduled for Thursday, July 25, 2024 at 7 p.m. The Steering Committee meeting is tentatively scheduled for July 16<sup>th</sup>.

The Building Department monthly report was provided in the packet for review.

### **PUBLIC SAFETY COMMITTEE**

EMA Director Heim thanked Monee for helping with 4<sup>th</sup> of July traffic control and providing security cameras for the event.

The Police Department, EMA and Code Enforcement monthly reports were provided in the packet for review.

ORDINANCE #1140 – An Ordinance authorizing the execution of an intergovernmental agreement between the County of Will and the Village of Beecher for the provision of animal protection services. Trustee Tieri made a motion to approve Ordinance #1140. Trustee Kraus seconded.

AYES: (5) Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

NAYS: (0) None.

Motion carried.

## **PUBLIC WORKS COMMITTEE**

The Board considered waiving the formal bid process to purchase a 2024 Ford F150 from Terry's Ford and to purchase necessary accessories for the F150 in a total amount not to exceed \$53,000. This purchase was not included in the Fiscal Year 2024/2025 budget, but according to the Superintendent, annual transfers to the Capital Equipment Sinking Fund Account (CESFA) would cover the purchase. President Meyer said staff had to work from some old information since the vehicle inventory and replacement schedule hasn't been updated for some time. She would like to have the Board update and work out a new schedule for replacement of current vehicles. She recommended having entire CESFA information rewritten since the replacement schedule is so out of date with vehicles and potential costs. Trustee Gardner made a motion to table this discussion until next meeting. Trustee Weissbohn seconded.

AYES: (5) Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

NAYS: (0) None.

Motion carried.

## **ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE**

No report.

## **OLD BUSINESS**

Trustee Tieri said a meeting was held which included the Fire Chief, regarding sprinkler systems. They discussed other local area town's codes and resources for sprinkler requirements and construction codes. After review, they realized many towns are most likely in the same place as we are with old codes. Village staff will reach out to B & F Code Services as to which code to use. Safebuilt had previously recommended to adopt 2018 Building Code and not 2021 code. Fire Chief to also provide information to help decide which code to go with. It will need to be determined how changing to a newer building code would affect the other building codes.

Trustee Tieri and Chief Lemming met with Lions Club representatives to discuss their burnout event. Lions Club seems to be well-organized and plans are in place. Chief Lemming said safety concerns from last year are being addressed this year.

Administrator Mitchell reported that it has been decided to go with a 6' tan fence for the property next to Post Office. An additional quote has been received. The fence will be located approximately 25' from the public sidewalk.

## **NEW BUSINESS** – None.

There being no further business, President Meyer asked for a motion to adjourn. Trustee Stacey made a motion to adjourn the meeting. Trustee Tieri seconded.

AYES: (5) Trustees Stacey, Tieri, Kraus, Gardner and Weissbohn.

NAYS: (0) None.

Motion carried.

Meeting adjourned at 7:26 p.m.

Respectfully submitted by:

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Janett McCawley  
Village Clerk

- A map to show the initial serving area(s)
- 
- Timeline and location for starting the project
- 
- OLT placement
- 
- Construction Yard
- 
- Utility Easements or Right of Way locations for boring
- 
- Preferred depth of boring
- 
- GIS / infrastructure files
- 
- Permit process
- 
- Locate process
- 
- Future planned improvements or festivals to be mindful of with planning
- 
- Construction communication to residents
- 
- Temporary construction signs
- 
- Door to Door requirements
- 
- Times to work (hours of operating in town)
- 
- Resident communications (utility or municipal newsletters, social media)
- 
- Primary contacts
- 
- Next steps



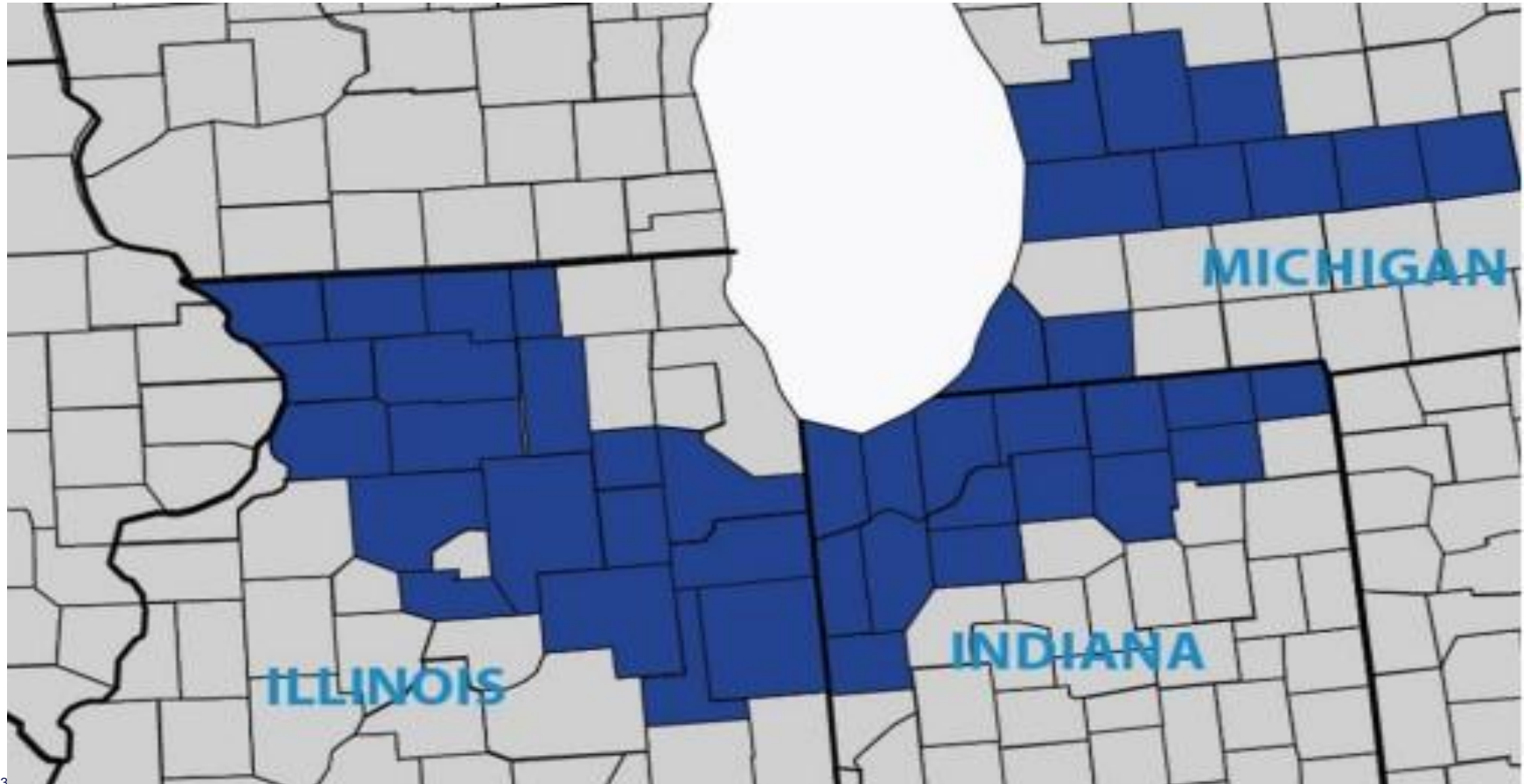
**SURF Internet**

*Lighting Up Communities!*



## **Surf Internet:**

- Three decades of innovation, connecting people to what they love, and providing broadband connectivity
- Registered utility and ISP
- Over 200 employees in three states
- Among the Largest providers of broadband to schools
- Over 100,000 passings
- In 100+ communities
- Funded with mix of corporate, private equity and grants



## Surf Internet Core Values

- Reliability - people, network, customers
- Integrity – culture, management, partners, suppliers
- Innovation – revolutionary, creative, transformative
- Illumination – LIGHTING UP COMMUNITIES

## Surf Internet Mission

- To transform the future of communities with high-speed reliable connectivity. We believe when this is made possible it becomes the great equalizer.

## Why Fiber?

- Speed and Bandwidth
- Unlimited Capacity
- Symmetrical Speeds
- Number of Devices / Future Innovation

- Review the initial build plan / high level plans
- Construction: buried vs aerial
- Guidance from city on footprint and the process to get started
- Locates: sewer, water, gas, electric
- Permit Process
- Potential Construction Start Date
- Resident pre-construction notification process
- Construction process overview

- Buried vs Aerial Construction
  - ROW, right of way, or Utility Easement
  - Is there any rear easement?
- Buried Construction
  - Permitting Process
  - Make Ready Process: Comms & Power

## Locates and Permitting

- Locates:
  - Sewer
  - Water
  - Gas
  - Electric
- Permit Process:
  - What type of permits does the city require
  - General communication with the city

## Walkout & Design

- Surf will walkout the town to assist in design
- Low level design will be completed
- Needs to consider in the design

## Active Cabinet (Electronics Cabinet Placement)

- Normally place within the Right of Way
- We notify the city of our recommended placement
- Suggestions from the city are always welcome

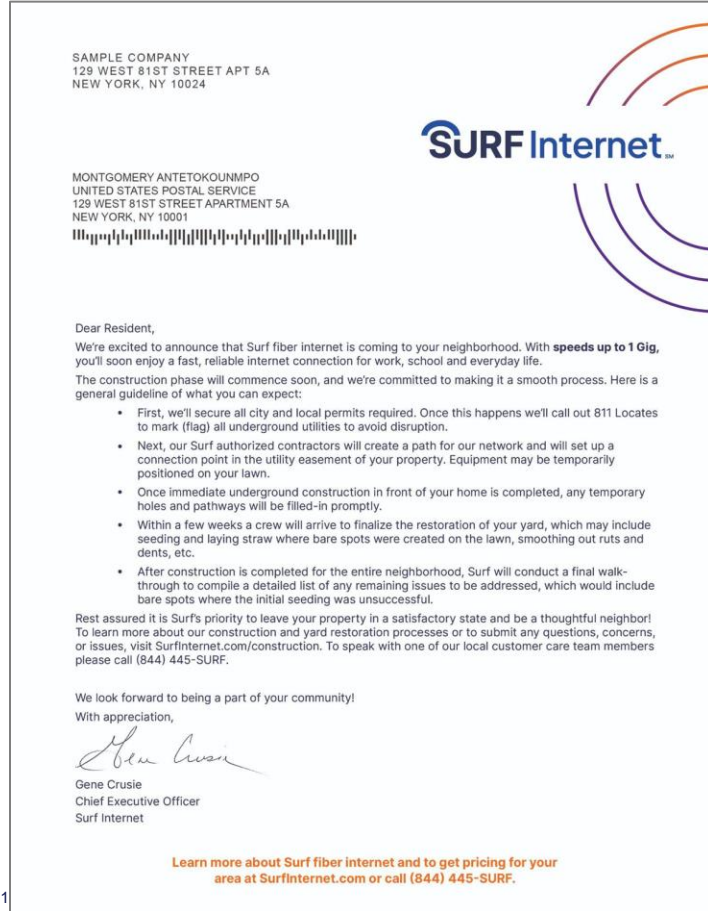
## Construction Yard:

- Does the city have a location we can use to store material during the construction process





# Resident Pre-construction Notification Process



Once we are notified that construction will begin in approximately 2-weeks, Surf triggers notifications to be sent to residents along with signage to be placed at and around the area.

Letters are sent to all residential addresses within a project area. It takes approximately 10 days for the letter to process and be delivered.

The letter has three main functions:

1. To inform residents that construction will begin in their neighborhood soon.
2. To explain what to expect during the construction process.
3. To provide information on how to sign up for notifications and how to contact Surf with questions or concerns.

Along with the letter, an email notification is also sent out in the automated workflow to any residents for whom we may already have an existing email address.

Email notifications will be received the same day they are sent.

The email is a pared-down version of the construction letter and is intended to be an additional touch-point in case someone misses the notification letter.



## FIBER IS COMING!

### Hello Neighbor,

We're excited to announce that Surf Internet, with **speeds up to 1 Gig**, is coming to your neighborhood. You'll soon enjoy a fast, reliable internet connection for work, school, and everyday life.

Rest assured, we're committed to making the construction phase a smooth process as our Surf-authorized contractors build out your neighborhood. We have a variety of resources that can provide more information on the process and give you an idea of what to expect as we pass through.

[Learn more](#) about Surf Internet.



[Learn more](#) about our construction and yard restoration processes, find valuable FAQs, and get project statuses.

Along with triggering notification letters and emails, construction signs will also be deployed throughout the project area. There are two types of construction signs placed in the neighborhood.

The first type is a 36"x24" sign placed at various intersections. Typically they are placed at intersections per approximately every 10 homes.

Construction Underway  
Fiber internet coming soon!

Questions? Call: **1-844-445-SURF**  
Visit: **SurfInternet.com/Construction**





Additional Signage is placed in contractor vehicles and both the conduit and fiber reels.



Construction Underway  
Fiber internet coming soon!

Questions? Call: 1-844-445-SURF  
Visit: [SurfInternet.com/Construction](https://SurfInternet.com/Construction)

Authorized Contractor

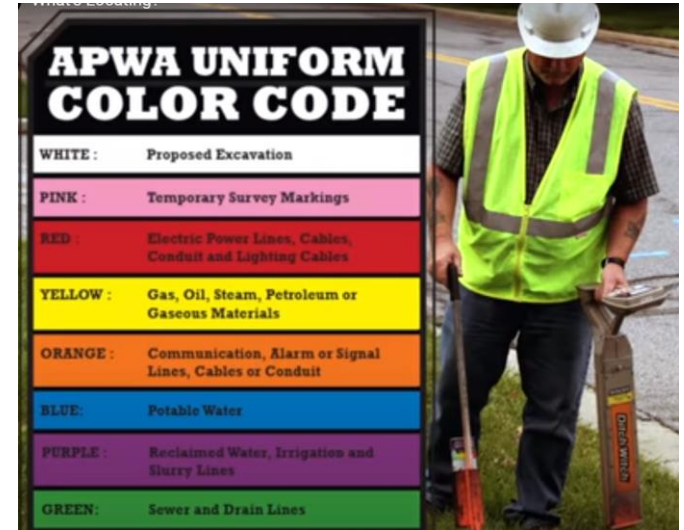
**888-274-6381**

[SurfInternet.com](https://SurfInternet.com)

# Construction Process Overview and Customer Installation Experience



# Underground: Directional Drilling



# Placing Conduit





# Pulling fiber into the conduit



# Handholes that will be in residents yards & Install Process

Handhole in yard



Accessing the fiber to service the customer



Running the fiber drop to the house



Burying the drop- Final state



## SURF 100

Reliable speed for standard activities like streaming and social media.

- ✓ 100 Mbps symmetrical upload & download speeds
- ✓ Free Whole-Home WiFi powered by eero™ (1 device included)
- ✓ No contracts
- ✓ Free expert installation
- ✓ Price-Lock for Life

## SURF 500

Consistent, fast speed ideal for multi-device users, video conferencing, or multi-player gaming.

- ✓ 500 Mbps symmetrical upload & download speeds
- ✓ Free Whole-Home WiFi powered by eero™ (1 device included)
- ✓ No contracts
- ✓ Free expert installation
- ✓ Price-Lock for Life

## SURF 1 GIG

### Serious Surfing

Ideal for heavy users on multiple devices, 4K streaming, gaming and VR.

- ✓ 1 Gbps symmetrical upload & download speeds
- ✓ Free Whole-Home WiFi powered by eero™ (2 devices included)
- ✓ No contracts
- ✓ Free expert installation
- ✓ Price-Lock for Life

**No Contracts / Price Lock for Life / No Connection Fee / No Additional Fees or Taxes**

## Additional Topics and Questions:

- Upcoming planned improvements
- Door to door
- Construction times / Ordinances
- Road cutting / boring
- Utility newsletter / communicating to residents
- Social Media
- Community Engagement
- Groundbreaking / Ribbon Cutting
- Project Kick Off / Tailgate Meetings

## What next?

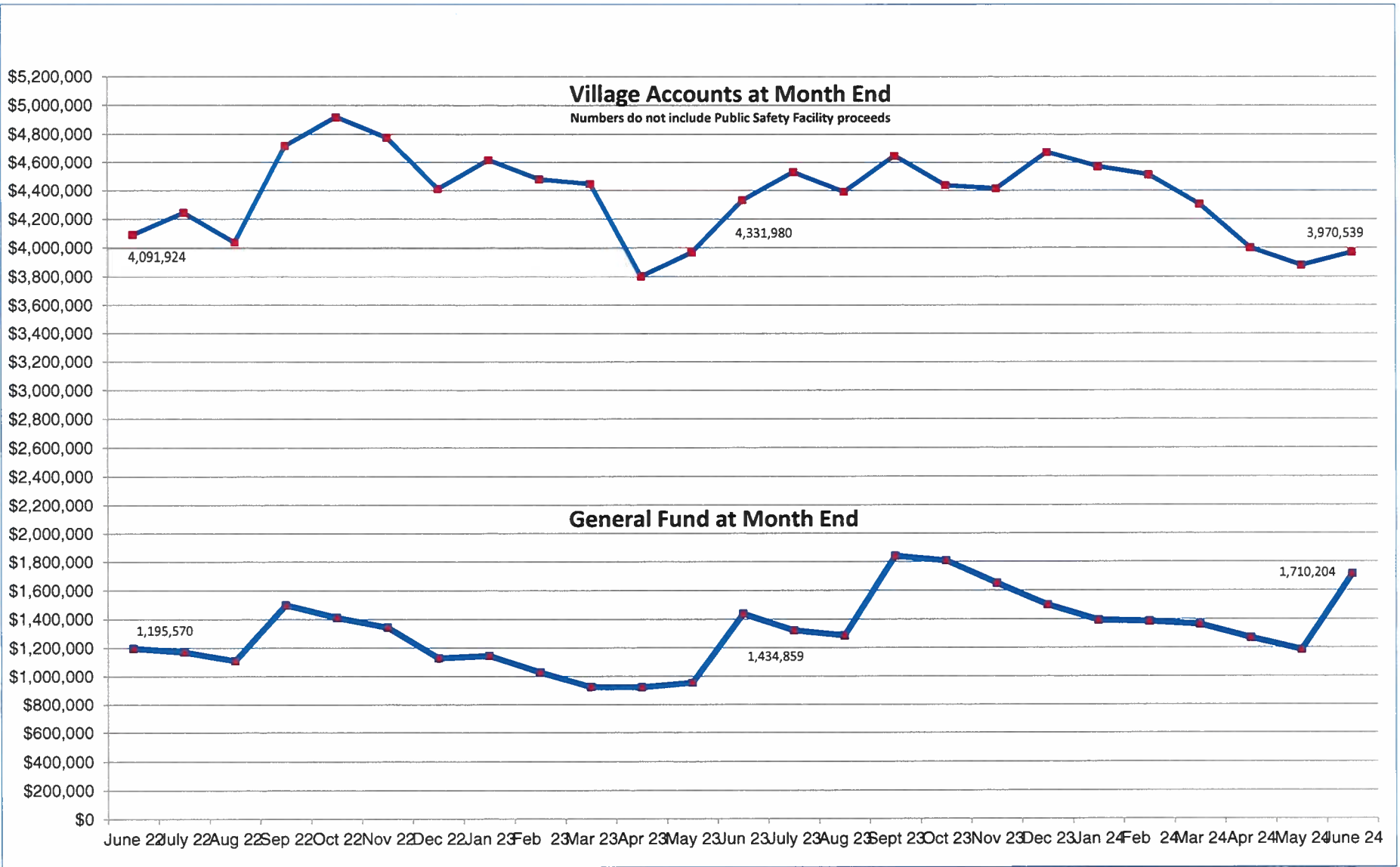
- Council / Public Meeting
- Walkout
- Detailed Plans
- Start Permit Process
- Share files and contacts



Thank you!

**VILLAGE OF BEECHER  
ACCOUNT BALANCES**

<u>Account</u>	<u>06/30/2023</u>	<u>05/31/2024</u>	<u>06/30/2024</u>	<u>Change</u>
MFT	697,941.95	101,675.93	131,497.24	29,821.31
Refuse	51,728.79	54,508.00	46,162.92	(8,345.08)
Joint Fuel	7,298.39	23,169.57	26,427.91	3,258.34
W/S Debt	769,270.77	638,198.53	669,646.97	31,448.44
O&M	315,817.06	571,438.25	564,439.18	(6,999.07)
W/S Main Replace	211,601.90	257,158.01	258,081.24	923.23
W/S Capital	18,823.94	19,027.01	17,235.19	(1,791.82)
Central	52,513.66	59,538.12	60,656.59	1,118.47
Infrastructure	350,859.64	367,774.46	188,126.42	(179,648.04)
General Ck.	1,434,858.77	1,183,670.46	1,710,204.24	526,533.78
Bond Redemption	1,402.68	70,945.28	63,013.85	(7,931.43)
CapEquipSinkFund	9,084.16	31,290.53	17,278.84	(14,011.69)
T.I.F.	34,858.26	7,058.67	43,066.93	36,008.26
Police CESFA	56,704.85	47,826.88	47,998.59	171.71
Public Safety Facility	77,782.74	4,107,720.45	3,994,606.73	(113,113.72)
Penfield Street Project	3,980,523.83	215,068.63	126,702.52	(88,366.11)
<b>All Village Accounts</b>	<b>8,071,071.39</b>	<b>7,756,068.78</b>	<b>7,965,145.36</b>	<b>209,076.58</b>
<b>Commission &amp; Spec Accts</b>	<b><u>06/30/2023</u></b>	<b><u>05/31/2024</u></b>	<b><u>06/30/2024</u></b>	
4th July	26,861.31	121,037.68	71,316.37	(49,721.31)
Builders Escrow	100,055.64	19,870.37	20,828.47	958.10
Police Seizure	5.00	11,266.60	11,307.05	40.45
Asset Forfeiture PD	5,208.14	5,418.85	5,438.30	19.45
Youth Commission	13,813.97	12,587.56	12,182.39	(405.17)
Memorial Preservation	8,465.14	8,766.09	8,797.56	31.47
Nantucket Escrow	44,166.58	45,859.02	46,023.66	164.64
Newsletter	6,171.38	6,724.31	6,748.45	24.14
<b>Commission &amp; Spec Accts</b>	<b>204,747.16</b>	<b>231,530.48</b>	<b>182,642.25</b>	<b>(48,888.23)</b>
<b>All Total</b>	<b>8,071,071.39</b>	<b>7,987,599.26</b>	<b>8,147,787.61</b>	<b>160,188.35</b>





**Commission Bills / Non AP Payments**  
**06/01/24 - 06/30/24**

<u>Date</u>	<u>Account</u>	<u>Num</u>	<u>Description</u>	<u>Memo</u>	<u>Amount</u>
06/05/2024	4th of July	3814	Joe Gianotti	Tankless water heater & LED light	(450.69)
06/05/2024	4th of July	3815	Wirkus Paving	paving	(48,989.95)
06/18/2024	4th of July	3816	Nicole Modschiedler	bingo cards & raffle tickets	(442.29)
06/21/2024	4th of July	3817	Marc Stienstra	raffle drum	(1,500.00)
06/24/2024	4th of July	3818	Holland Printing	business cards	(75.00)
06/24/2024	4th of July	3819	VisuCom	banners	(1,091.76)
06/24/2024	4th of July	3820	Dotson's Farm	flowers	(430.00)
06/24/2024	4th of July	3821	Holland Printing	flyers	(445.00)
06/27/2024	4th of July	3822	Matt Conner	park cleanup	(428.00)
06/27/2024	4th of July	3823	Jim Pratl	park cleanup	(428.00)
06/27/2024	4th of July	3824	Larry Stenger	park cleanup	(428.00)
06/27/2024	4th of July	3825	Sam Ruckman	park cleanup	(428.00)
06/27/2024	4th of July	3826	AJ Gonsiorowski	park cleanup	(428.00)
06/27/2024	4th of July	3827	Sean Johnson	park cleanup	(428.00)
06/27/2024	4th of July	3828	Travis Martin	park cleanup	(428.00)
	<b>4th of July Total</b>				<b>(56,420.69)</b>
06/07/2024	Builders Escrow	1164	Tadpole's Aquascapes	mowing charges, 643 Country	(77.00)
06/07/2024	Builders Escrow	1165	Tadpole's Aquascapes	mowing charges, Inv. 1044	(38.50)
06/28/2024	Builders Escrow	1166	Laura Hoecker	landscape escrow 272 Pine	(1,000.00)
	<b>Builders Escrow Total</b>				<b>(1,115.50)</b>
06/01/2024	Central	ACH	IPBC	Health Ins auto debit	(32,852.48)
06/05/2024	Central	36696	John Hernandez	net pay	(2,164.19)
06/05/2024	Central	ACH	Net Pay	Net Pay	(52,928.59)
06/07/2024	Central	ACH	AFLAC	Aflac suplimental ins	(203.90)
06/07/2024	Central	ACH	Fed Payroll Taxes	Fed w/h, ss, med payroll	(20,911.21)
06/07/2024	Central	ACH	State Of Illinois	IL w/h tax payroll	(3,637.70)
06/12/2024	Central	36755	Teamsters Union Local # 700	p.d. union dues	(588.00)
06/12/2024	Central	ACH	IMRF	Retirement contribution	(12,567.36)
06/19/2024	Central	36756	John Hernandez	net pay	(2,180.19)
06/19/2024	Central	ACH	Net Pay	Net Pay payroll	(53,006.34)
06/20/2024	Central	36757	Operating Engineers Local 399	PW & Clerical Union Dues	(590.50)
06/21/2024	Central	ACH	Fed Payroll Taxes	Fed w/h, ss, med payroll	(20,494.45)
06/21/2024	Central	ACH	State Of Illinois	IL w/h tax payroll	(3,565.53)
06/26/2024	Central	36796	Mission Square Retirement	Retirement	(1,800.00)
06/26/2024	Central	36797	NCPERS Group Life Ins.	supp. life ins.	(64.00)
06/26/2024	Central	36798	Local 399 Health Insurance	Health Insurance	(9,100.00)
	<b>Central Total</b>				<b>(216,654.44)</b>
06/04/2024	General	24342	AAT Band LLC	Summer Concert	(3,000.00)
06/28/2024	General	ACH	IDES	unemployment ins.	(667.05)
	<b>General Total</b>				<b>(3,667.05)</b>
06/05/2024	Joint Fuel	1697	Washington Township	Monthly internet and electric	(100.00)
06/12/2024	Joint Fuel	ACH	Heritage	Inv. 36018085, 36018230	(7,121.03)
06/24/2024	Joint Fuel	ACH	Heritage FS	multiple invoices	(18,836.63)
	<b>Joint Fuel Total</b>				<b>(26,057.66)</b>
06/20/2024	MFT	ACH	First Community Bank	Penfield loan payment	(6,614.89)
	<b>MFT Total</b>				<b>(6,614.89)</b>
06/04/2024	O & M	8403	Beecher Postmaster	Late bills	(103.35)
	<b>O &amp; M Total</b>				<b>(103.35)</b>
06/03/2024	Penfield Street Pr	1006	Treas. State Of Ill	Penfield Street Pmt 12	(88,887.50)
	<b>Penfield Street Project Total</b>				<b>(88,887.50)</b>
06/14/2024	Refuse	ACH	Star / A&J Disposal	refuse pick up	(32,645.34)
	<b>Refuse Total</b>				<b>(32,645.34)</b>
06/11/2024	Youth Comm.	1529	Sarah Murphy	reimburse bounce house	(453.91)
	<b>Youth Comm. Total</b>				<b>(453.91)</b>
	<b>Grand Total</b>				<b>(432,620.33)</b>

# **BEECHER PUBLIC WORKS – JUNE 2024 MONTHLY REPORT**

## **WEEK OF JUNE 3<sup>RD</sup>, 2024**

DAILY WELL CHECKS – DAILY LIFT STATION CHECKS – WEEKLY PARK INSPECTIONS – DAILY VILLAGE HALL CHECKS – DAILY PARK BATHROOMS, GARBAGE, & FLOWERS – WEEKLY BRUSH COLLECTION - PICK UP SUPPLIES FROM GROUND BREAKING CEREMONY AT NEW PD – RESTORATION WORK AT FIREMEN’S PARK AROUND NEW ASPHALT – LARVICIDE ALL CATCH BASINS AROUND TOWN – RESTORATION WORK ON GOULD ST ALONG NEW ASPHALT ACROSS FROM TOWER – CLEAN OUT 8” PUMP STATION AT GRADE SCHOOL – REPAIR SIGNAGE IN NANTUCKET COVE – MOWER MAINTENANCE – OIL CHANGE ON 2022 F-250 – MOWING & WEED WHACKING – SPRAY MOSQUITO’S – REPAIR FLAGS AROUND TOWN 5 METER APPOINTMENTS – REICHEL PLUMBING REPAIRED LEAK INSIDE OF WELL #5

## **WEEK OF JUNE 10<sup>TH</sup>, 2024**

DAILY WELL CHECKS – DAILY LIFT STATION CHECKS – WEEKLY PARK INSPECTIONS – DAILY VILLAGE HALL CHECKS – DAILY PARK BATHROOMS, GARBAGE, & FLOWERS – WEEKLY BRUSH COLLECTION - FLUSH HYDRANTS FOR EPA SAMPLES – EPA MONTHLY SAMPLES – WEED WHACK AROUND RESIDENTIAL FENCES AT HUNTERS WEST POND – REPAIR BRUSH CHIPPER WARNING LIGHT’S – PUSH UP SPOILS PILES BEHIND SHOP – REPAIR FLAGS AROUND TOWN – MOWING & WEED WHACKING – COLD PATCH AROUND TOWN

## **WEEK OF JUNE 17<sup>TH</sup>, 2024**

DAILY WELL CHECKS – DAILY LIFT STATION CHECKS – WEEKLY PARK INSPECTIONS – DAILY VILLAGE HALL CHECKS – DAILY PARK BATHROOMS, GARBAGE, & FLOWERS – WEEKLY BRUSH COLLECTION - RENT SKID STEER & BRUSH HOG HUNTERS WEST POND & DITCH AS WELL AS JR. POND & SEWER PLANT POND – FINISH COLD PATCHING – INSTALL DECORATIVE STONE ACROSS FROM AMVETS AFTER NEW ASPHALT ROADWAY WAS COMPLETED – SWEEP SWALES ALONG INDIANA AVE – 2 METER APPOINTMENTS – POWER WASH & CLEAN BEER STAND – REPAIR SINK HOLE BY STORM DRAIN WOODBRIDGE – SEXUAL HARASSMENT, CYBER SECURITY, & MS4 TRAINING FOR ALL EMPLOYEES – TRIM TREES ALONG PARADE ROUTE(GOT YELLED AT A LOT) – FLUSH SERVICE LINE AT 948 HODGES – SEWER JET CLOGGED POND OUTFLOW AT DONOHO – SPRAY MOSQUITO’S – PREP DEPOT FOR DRIVIN THE DIXIE (TABLES, GARBAGE CANS, ETC) – COLD PATCH AROUND TOWN -

## **WEEK OF JUNE 24<sup>TH</sup>, 2024**

DAILY WELL CHECKS – DAILY LIFT STATION CHECKS – WEEKLY PARK INSPECTIONS – DAILY VILLAGE HALL CHECKS – DAILY PARK BATHROOMS, GARBAGE, & FLOWERS – WEEKLY BRUSH COLLECTION – RETURN ALL ITEMS FROM DEPOT TO FIREMEN’S PARK - CLEAN UP AT FIREMEN’S PARK (STICKS, GARBAGE, REMOVE BIRDS NESTS) – MOWING & WEED WHACKING – CLEAN STORMS THROUGHOUT TOWN – METER READING – SEWER JET ALL STORM LINES IN FIRMEN’S PARK – TURN ON SPRINKLER SYSTEMS ON WOODWARD SOUTH – SPRAY MOSQUITO’S – REPAIR FLAGS AROUND TOWN – POWER WASH LOCATE PAINT OFF OF SIDEWALK IN FRONT OF BARBER SHOP & COFFEE SHOP ON PENFIELD – INSTALL BEER FENCING, FLAGS, BUNTING, BAND NAME SIGN, ETC AT FIREMEN’S PARK – HANG BOB BARBER BLVD SIGN